

WALK-ON PACKAGE STAND REGULATIONS & INFORMATION

Please refer to your Exhibit Space Application to confirm if you purchased Raw Space, Walk-On Package, or Premium Walk-On Package!

HEIGHT RESTRICTION FOR WALK-ON PACKAGE STANDS:

The height restriction of all Walk-On Package stands is 2.5mH and 3.2mH for Premium Walk-On Package stands, regardless of stand size.

NOTE: Hanging signs/truss are **NOT** allowed over Walk-On Package and Premium Walk-On Package stands.



What you receive with the standard Walk-On Package:

- Stand Carpet (Blue color)**
- Side & Back Partition Walls
- Nameboard (with Company Name & Stand No.)
- 1m (L) Flat Shelves
- Information Counter (750mmH)
- White Folding Chair
- 13 Amp (max. 500W) square pin power socket (not 24 hours)*
- LED Longarm Spotlight
- Waste Paper Bin
- Cleaning

What you need to order in addition:

- Any specialized or extra items you require.

* **NOTE:** This socket is for the use of one electrical appliance/machinery only, and does not exceed 500W supply provided. If you need 24hrs electrical supply or other additional electrical requirements, you have to order from the Official Stand Contractor, AMC (Exhibits) Ltd and there will be an additional charge.

** Should you wish to change your stand carpet for an alternative color or finish, you should contact the Official Stand Contractor. Please note this will incur additional costs.

SPECIFICATION FOR WALK-ON PACKAGE STANDS:

If your exhibit space application is for a Walk-On Package, please refer to the following chart that specifies the amount of furnishing provided based on your square meters purchased.

Item	Size of Stand (Sqm)									
	9	12	15	18	21	24	27	30	33	36
White Folding Chair	2	3	3	4	4	5	6	6	7	8
1m(L) Flat Shelf	2	2	3	4	4	5	6	6	7	8
0.75m (H) Information Counter	1	1	2	2	2	2	3	4	4	4
13Amp (max. 500W) Power Socket (not 24 hours)	1	1	1	2	2	2	3	3	3	4
LED Longarm Spotlight	2	3	3	4	4	5	6	6	7	8
Waste Paper Bin	1	1	1	2	2	2	3	3	3	4
Booth Carpet	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Cleaning	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Fascia Board / Nameboard	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
3 Side Partition walls	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

NOTE: If your stand size falls in between the indicated sqm size chart, you will be allocated the lower size package furnishings.
Example: If your stand size is 13.5sqm, you will receive the furnishings provided for a 12sqm package.

Items included in the stand package are **NOT** interchangeable nor refundable.

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PREMIUM WALK-ON PACKAGE: Please see the Premium Walk-On Package for stand design upgrade options for standard Walk-On Package stands.

COMPANY NAMEBOARD:

Walk-On Package stands will be provided with a nameboard with the company name and stand number as part of their stand package. All corner stands with two sides open will have two nameboards.

Exhibitors must complete and return the [Company Nameboard Form](#) to ensure that the wording of your company name is exactly as required. If this form is not received, the nameboard will be supplied using the name submitted for the Online Company Profile Information and any alterations requested on-site will incur a charge. It is helpful for visitors if the company name on your stand is the same as the one for the Online Company Profile Information.

Note: Walk-On-Package company nameboard includes standard lettering only. However, a quotation may be obtained from the Official Contractor if you would like your company logo featured in the special font on the nameboard. Other than this exception, no alteration of the nameboard (including placing a foamboard over the system nameboard, hanging posters/materials, placing a logo or sticker onto the nameboard, etc.) is allowed. Should there be any alterations, the Organizer will have the right to arrange for the Official Contractor to replace the nameboard logo with the standard company nameboard.

FIXING EXHIBITS:

Double-sided adhesive pads must be used to attach light exhibits to the Walk-On Package panels. Under no circumstances must nails, screws, glue, staples, etc. be used. A complete range of fixing clips can be used to hang heavier exhibits. Exhibitors are liable for any damage caused to their stand fixtures and fittings at the exposition. Further information or advice can be obtained from the Official Stand Contractor.

MODULAR SYSTEMS:

- Exhibitors may dress their stands with their own modular display system but should check to ensure that the dimensions fit the area provided.
- Exhibitors are normally not allowed to make any alterations to the structure of the stands or remove any integral parts from the stands. Exhibitors requiring special assistance should contact the Official Stand Contractor **no later than 1 August 2024**.
- No additional stand fitting or display may be attached to the Walk-On stand structure.
- No free-standing fitment may exceed a height of 2.5 meters or extend beyond the boundaries of the stand allocated. This includes company names, advertising materials, and logos provided by the Exhibitor.
- No alternations, modifications, or additions should be made to rental equipment without the prior written consent of the Official Stand Contractor.
- Paint, adhesive or any other coating carried out inside the exhibition hall or applied directly to building columns/pillars and floors is strictly prohibited. The Official Contractor reserves the right to charge the exhibitor for any damages caused to the system materials provided.
- Exhibitors can order additional furnishings and decorations to enhance their stands such as colored display panels, lightings, shelves, literature racks, etc. by reviewing and completing the Official Contractor's order forms in the Exhibitor Resource Center or contacting the Official Stand Contractor for more information.

REFUSE AND DAMAGE DEPOSIT:

If a Walk-On Package exhibiting company upgrades its stand with a new design and materials other than the Premium Walk-On Package ordered with the organizer, then it is necessary to submit a design drawing and layout plan for approval to the Official Stand Contractor. The exhibitor is also required to lodge a refuse/damage deposit (USD5000 for stands below 36sqm; USD1,000 for stands from 37sqm or above) to ensure the stand is cleared from any bulky/large rubbish or damages after the exhibition. The deposit will be refunded to the exhibitor within six to eight weeks after the exhibition if their exhibition stand is, in the Organizer's view, clear from damages to the venue and/or of any rubbish. Payment for refuse/damage deposit is by cheque and made payable to "AMC (Exhibits) Ltd."